

Guidance Check list for evaluation of Hazards/Risk factors
Examples of hazards/risk factors that may be included in an Activity/Event Risk Assessment

Activity / event: Petanque Events	Date:
Hazard /Risk factor	Control measure required
1. Responsible officer for activity/event:	
2. Site: 2.1 Review access for pedestrians and vehicles 2.2 Collision between pedestrian and vehicles 2.3 Playing areas inspection before use 2.4 Trip Hazards 2.5 Marquees and Tents 2.6 Access available for emergency services 2.7 First aid facilities available 2.8 Suitable storage provided for equipment 2.9 Mixing of players and spectators 2.10 Blocked means of escape	
3. Fire 3.1 Sources of ignition 3.2 Catering equipment 3.3 Vehicles and their fuel 3.4 Packing materials and litter 3.5 Fire in tent or marquee 3.6 Sources of Oxygen - high winds 3.7 Positioning of catering equipment 3.8 Emergency services access 3.9 Fire safety equipment-	
4. Participants: 4.1 Boule striking player or spectator 4.2 Other injury to player or spectator 4.3 Registration and consent 4.4 Parental consent for young participants provided	Protection provided by surround.
5. Spectators 5.1 Spectator areas inspected 5.2 Safety certificate available for spectator facilities 5.3 Limitations imposed on viewing areas available to spectators 6. Electrical Safety 6.1 Supply and outlets 6.2 Equipment	Only a small number of spectators expected.
7. Notifications: 7.1 Emergency services informed of event 7.2 Media informed of event 7.3 Police support required 7.4 Ambulance service support required 7.5 Fire service support required	7.1 no 7.2 yes 7.3-7.5 no
Risk factors reviewed by:	